

SCRUTINY COMMITTEE 1

POLICY REVIEW – LEASING OF COUNCIL VEHICLES

TERMS OF REFERENCE:

- Establish if the current method of procuring Council vehicles is appropriate;
- Determine if the current method of procuring Council vehicles provides value for money;
- Consider options for future procurement of Council vehicles.

SCOPE

The review will focus mainly around Operation Services and consider:

- current methods of procurement;
- value for money assessments undertaken on current methods of procurement;
- assessing if previous methods of procurement have delivered the proposed service;
- all reasonable options for future procurement;
- benchmarking with neighbouring authorities/strategic partners on procurement methods.

OBJECTIVES

- Make recommendations about the most efficient way of procuring Council vehicles in the future;
- Contribute to decisions on future procurement of vehicles required by 2012.

WITNESSES

- Phillip Morton, Executive Director;
- A representative from the Procurement Team;
- Paul Staines, Operations Manager;
- Gary Brown, Waste Manager.
- Terry Thorpe, Transport Manager;
- Representatives from neighbouring authorities and other organisations:

DOCUMENTS/EVIDENCE

- Previous procurement documentation;
- Post implementation review documentation;
- Monitoring reports.

OTHER METHODS/CONSULTATION/RESEARCH

Consider the use of Task and Finish Groups.

OFFICER SUPPORT

Jane Hindhaugh, Democratic Services Team Leader

TIMESCALE

Commencing July 2011