

**HAMBLETON DISTRICT COUNCIL**

**Report To:** Annual Council  
14 May 2013

**From:** Chief Executive

**Subject: ALLOCATION OF SEATS AND APPOINTMENTS TO COMMITTEES AND OUTSIDE BODIES**

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**1.0 SUMMARY:**

1.1 The purpose of this report is to facilitate the appointment of Committees and Outside Bodies.

**2.0 COMMITTEES FOR 2013/14:**

2.1 In accordance with the Council's Constitution, the Council is requested to appoint Committees. The Conservative Group has asked that the Planning Committee be increased from 14 to 16. If Council approves this request the Committees would be as shown in Annex 'A'.

**3.0 ALLOCATION OF SEATS:**

3.1 Committees must be constituted on the basis of available seats being allocated on the Council's overall political proportionality (so far as is "reasonably practicable") unless some other basis of allocation has been approved without any Member voting against the proposal.

3.2 Normally, the allocation of seats on Committees must be in accordance with the principles set out below. In summary they provide that:-

- (i) representation on Committees must, so far as possible, be proportional to the number of Members any political Group has on the Council as a whole;
- (ii) because seats on Committees and Sub-Committees are allocated to Groups proportionally to the Group's size, the remaining seats on Committees need to be allocated to Members who are not part of a Group. However, there are currently no Members who are not part of a Group.

3.3 The allocation of seats is a two-stage process:-

- (i) Council determines seat allocation to each Group further to the rules of proportionality. The allocation is largely self-determining and depends on the size of each Group. Final adjustment is required by Council to ensure that no Group is over represented. These adjustments are decisions of the Council, which the views of Groups may assist;
- (ii) when the Council has determined the allocation of seats between Groups, the Council must decide which Members sit on which Committees. In carrying out this process the Council must follow the wishes expressed by Groups and can consider (but is not compelled to follow) the wishes of Members who are not part of a Group.

3.4 All political Groups have been notified of their proposed allocations across all Committees as described in this report which represents the best proportional fit and have been asked to express their wishes as to which Member sits on which Committees.

3.5 The total number of seats allocated to each particular Group on all Committees must be in the same proportion as is borne by the number of Members of that Group on the Council. If the Committees set out in Annex 'A' are appointed there will be 70 seats on Committees of the Council to which the proportionality rules would apply. This would mean seats are allocated to the political Groups on the following proportional basis:-

Conservatives	= 89% of seats	62 seats
Liberal Democrats	= 4% of seats	3 seats
Independents	= 7% of seats	5 seats

3.6 Therefore seat allocations for a total of 70 seats on Committees would be:-

Conservatives	62
Liberal Democrats	3
Independents	5

3.7 Proportionality does not apply to the appointment of the Cabinet.

3.8 The Council is required to have provision for crime and disorder issues to be scrutinised from time to time. It is therefore recommended that this role continues to be performed by Scrutiny Committee 2.

3.9 The Licensing Hearings Panel comprises the Chairman, Vice-Chairman and three Members of the Licensing and Environmental Protection Committee selected on a rota basis. It will be necessary to waive the requirement for political proportionality on this Panel.

3.10 The Standards Hearings Panel comprises three elected Members drawn from a pool on a rota basis. The pool contains six Members, four from the Conservative Group and one each from the other two Groups. The rules on proportionality will need to be waived by Council.

3.11 Nominations from each of the Groups based on the Committees in Annex 'A' are contained in Annex 'B' to this report.

#### **4.0 OUTSIDE BODIES:**

4.1 The constitution of the Council sets down the main role and responsibilities of Members representing the authority on Outside Bodies.

4.2 A list of the Outside Bodies which require an appointment to be made is attached at Annex 'C'.

4.3 The appointee(s) will serve on the Outside Body until the next election of the full Council unless the governing rules of the Outside Body determine a different period.

#### **5.0 THE NORTH YORKSHIRE BUILDING CONTROL PARTNERSHIP**

5.1 The North Yorkshire Building Control Partnership is a Joint Committee involving Hambleton and other North Yorkshire Councils. Hambleton has one Member on the Board. It is therefore recommended that the Cabinet Portfolio Holder nominated by the Leader of Council be appointed as the representative on the Partnership.

## **6.0 THE NORTH YORKSHIRE POLICE AND CRIME PANEL**

- 6.1 Council has previously approved in principle its involvement in the North Yorkshire Police and Crime Panel which performs a scrutiny role in connection with the new Police Commissioner.
- 6.2 The Panel is technically a Joint Committee of the County Council, City of York Council and each District Council in the County. Each authority will nominate one Member (to from the City of York) but the total membership of the Panel must be politically proportionate across North Yorkshire. If the Leader of the Council is appointed, this (taken with other proposed appointments) will fit with political proportionality. It is therefore recommended that the Leader is appointed to the Joint Committee.

## **7.0 RECOMMENDATIONS:**

7.1 It is recommended that:-

- (1) the Council appoints the Committees indicated at Annex 'A';
- (2) proportionality rules be waived in respect of the membership of the Licensing Hearings Panel and the Standards Hearings Panel;
- (3) Membership of the Committees be that shown at Annex 'B';
- (4) the Council appoints Members as the Council's representatives on Outside Bodies detailed within Annex 'C';
- (5) Scrutiny Committee 2 be responsible for crime and disorder issues;
- (6) the Cabinet Portfolio Holder nominated by the Leader of Council be appointed as the representative on the North Yorkshire Building Control Partnership;
- (7) the Leader of the Council be appointed as the District Council's Member of the North Yorkshire Police and Crime Panel.

PHILLIP MORTON

**Background papers:** None

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150512 Allocation of Seats

**ANNEX 'A'**

<b>Committee</b>	<b>Conservative</b>	<b>Independent</b>	<b>Liberal Democrat</b>	<b>TOTAL</b>
Scrutiny Committee 1	13	1	1	<b>15</b>
Scrutiny Committee 2	12	1	1	<b>14</b>
Planning Committee	14	1	1	<b>16</b>
Licensing and Environmental Protection Committee	10	0	0	<b>10</b>
Appeals Committee	7	1	0	<b>8</b>
Audit, Governance and Standards Committee	6	1	0	<b>7</b>
	<b>62</b>	<b>5</b>	<b>3</b>	<b>70</b>

<b>Committee</b>	<b>Conservative</b>	<b>Independent</b>	<b>Liberal Democrat</b>	<b><u>Total:</u></b>
Standards Hearings Panel	4	1	1	6
Licensing Hearings Panel	N/A	N/A	N/A	5

**Scrutiny 1 (15)**

<u>Conservative</u> (13)	<u>Independent</u> (1)	<u>Liberal Democrats</u> (1)
P Bardon K Billings Mrs C S Cookman S P Dickins G W Ellis K G Hardisty R Kirk N A Knapton P G Sowray A P Wake S Watson A W Wood Vacancy	D H Smith	Mrs J A Griffiths

**Scrutiny 2 (14)**

<u>Conservative</u> (12)	<u>Independent</u> (1)	<u>Liberal Democrats</u> (1)
D E Adamson A W Barker D M Blades Mrs F M Greenwell R W Hudson J D Hugill C A Les M J Prest C R Rooke Mrs I Sanderson Mrs M Skilbeck J N Smith	M Rigby	B Griffiths

**Audit, Governance and Standards Committee (7)**

<u>Conservative</u> (6)	<u>Independent</u> (1)	<u>Liberal Democrats</u> (0)
D E Adamson Mrs C S Cookman G W Dadd Mrs B S Fortune R W Hudson J N Smith	M Rigby	

**Planning Committee (16)**

<u>Conservative (14)</u>	<u>Independent (1)</u>	<u>Liberal Democrats (1)</u>
D E Adamson P Bardon D M Blades G W Ellis Mrs B S Fortune K G Hardisty M J Prest C R Rooke Mrs I Sanderson Mrs M Skilbeck P G Sowray A P Wake D A Webster A W Wood	J Coulson	Mrs J A Griffiths

**Licensing and Environmental Protection Committee (10)**

<u>Conservative (10)</u>	<u>Independent (0)</u>	<u>Liberal Democrats (0)</u>
R A Baker P Bardon S P Dickins Mrs B S Fortune Mrs F M Greenwell K G Hardisty C A Les Mrs C Patmore A Robinson Mrs I Sanderson		

**Licensing Hearings Panel (5)**

Chairman and Vice-Chairman of Licensing and Environmental Protection Committee plus 3 Members of that Committee selected on a rota basis by the Chief Executive.
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**Standards Hearings Panels Pool (6)**

<u>Conservative (4)</u>	<u>Independent (1)</u>	<u>Liberal Democrats (1)</u>
Chairman and Vice-Chairman of Audit, Governance and Standards Committee. G W Dadd Mrs B S Fortune	M Rigby	B Griffiths

**Appeals Committee (8)**

<u>Conservative (7)</u>	<u>Independent (1)</u>	<u>Liberal Democrats (0)</u>
P Bardon G W Dadd A W Hall Mrs C Patmore A P Wake S Watson D A Webster	D H Smith	

**BODIES APPOINTED BY COUNCIL**

**Term of Office Expires May 2014 Unless Stated or Otherwise Specified by the Outside Body**

<b>Name of Body</b>	<b>No of Places</b>	<b>Representative or Independent</b>	<b>Appointee 2013/2014</b>
Bedale Hall Management Committee	2	Independent	Councillor C A Les Councillor D H Smith Appointed until October 2014
Bedale Minibus Sub-Committee	1	Independent	Councillor J Noone 5 Year Term expires AM 2015
Business Support and Development	1	Independent	Councillor Mrs M Skilbeck 2 Yr appointment until AM 2014
Captain Cook Schoolroom Museum Trust	1	Independent	Councillor Mrs F M Greenwell
Captain Cook Tourism	1	Independent	Councillor Mrs F M Greenwell
Durham Tees Valley Airport Consultative Committee	1 + sub	Representative	Councillor Mrs F M Greenwell Substitute: Councillor P Bardon
Easingwold Community Care Association	1	Representative	Councillor Mrs C S Cookman Appointed until October 2014
East Thirsk Community Association	1	Independent	Councillor D E Adamson
Hambleton and Richmondshire Community Addiction Services	1	Representative	Councillor K Hardisty Appointed until August 2014
Hambleton and Richmondshire Community Safety Partnership	1	Representative	Portfolio Holder for Customers
Hambleton and Richmondshire Joint Strategic Forum	1	Representative	Leader (or nominated Portfolio Holder)
Hambleton Arts	1	Representative	Portfolio Holder for Leisure and Health Term expires AM 2015



<b>Name of Body</b>	<b>No of Places</b>	<b>Representative or Independent</b>	<b>Appointee 2013/2014</b>
Hambleton Citizens' Advice Bureau (Board of Trustees)	1	Independent	Councillor A W Hall (on Board of Trustees) Appointed until Oct/Nov 2014
Hambleton Over 50s Forum	1	Representative	Portfolio Holder for Customers 2 Year Term expires AM 2014
Howardian Hills AONB	1	Representative	Councillor Mrs C S Cookman Term expires AM 2015
Internal Drainage Boards (One appointee represents all the IDB's)	1	Independent	Councillor C Rooke 3 Year Term expires AM 2014
Local Government Association	1	Representative	Leader of Council
Local Government Association Rural Commission	1	Representative	Leader of Council
Local Government North Yorkshire and York	1	Representative	Leader Substitute: Deputy Leader
Local Government North Yorkshire and York Housing Board	1	Representative	Portfolio Holder for Housing and Planning
Local Government North Yorkshire and York Transport Member Board	1	Representative	Deputy Leader of Council
Local Government, Yorkshire and Humber	1 + Sub	Representative	Leader of Council
Local Government, Yorkshire and Humber Employers' Forum	1	Representative	Deputy Leader of Council
North York Moors National Park Committee	1	Representative	Councillor D Hugill Term expires AM 2015
North Yorkshire County Council Hambleton Area Committee	4	Independent	Councillors: D E Adamson Mrs B S Fortune D H Smith A Wake 4 Year Term expires AM 2017

<b>Name of Body</b>	<b>No of Places</b>	<b>Representative or Independent</b>	<b>Appointee 2013/2014</b>
North Yorkshire Culture	1	Independent	Portfolio Holder for Leisure and Health
North Yorkshire Local Transport Body	1	Representative	Portfolio Holder for Planning and Housing
North Yorkshire Pension Fund Advisory Panel	1	Representative	Deputy Leader of Council
North Yorkshire Scrutiny of Health Committee	1 + 2 sub	Representative	Councillors K Billings Substitutes: Councillors: P Bardon D Blades
Northallerton and District Voluntary Services Association	1	Representative	Councillor J Noone 3 Year Term expires AM 2015
Reserve Forces and Cadets Association for Yorkshire and The Humber	1	Representative	Councillor Mrs B S Fortune 5 Year Term expires March 2015 Member must be under 70
Rural Action Yorkshire	1	Independent	Councillor N A Knapton
Stokesley and District Community Care Association	2	Independent	Councillor Mrs M Skilbeck Term expires AM 2015
Supporting People Group	1	Representative	Portfolio Holder for Housing and Planning Term expires AM 2015
Tees Valley Health Scrutiny Joint Committee	1	Representative	Councillor Mrs M Skilbeck
Thirsk and Sowerby Swimming Baths Charity	5	Representative	Councillors: D A Adamson R A Baker P Bardon G Dadd M Robson

Name of Body	No of Places	Representative or Independent	Appointee 2013/2014
Thirsk, Sowerby and District Community Care Association	1	Representative	Councillor D E Adamson 3 Year Term expires AM 2014
Welcome to Yorkshire	1	Independent	Deputy Leader Term expires AM 2015
Yorkshire Energy Partnership Ltd (formerly Sustainability 4 Yorkshire)	1	Representative	Councillor S Watson