

Article 5 – Chairing The Council

5.01 **Role and function of the Chairman**

The Chairman of Council and in his/her absence, the Vice-Chairman will have the following main roles and functions:

- 1) First Citizen
- 2) Ceremonial Role
- 3) Chairing the Council Meeting and acting as the non-political Civic Head

5.02 The Chairman will be elected by the Council annually and will have the following responsibilities:

- 1) to uphold and promote the purposes of the Constitution, and to interpret the Constitution when necessary;
- 2) to preside over meetings of the Council so that its business can be carried out efficiently and with regard to the rights of Councillors and the interests of the community;
- 3) to ensure that the Council meeting is a forum for the debate of matters of concern to the local community and the place at which Members who are not on the Cabinet or hold Committee Chairs are able to hold the Cabinet and Committee Chairmen to account;
- 4) to promote public involvement in the Council's activities;
- 5) to be the conscience of the Council and uphold high standards of ethics and probity within the work of the Council; and
- 6) to attend such civic and ceremonial functions as the Council and he/she determines appropriate and to participate in activities and events that promote the District and benefit the status and tradition of the role.