

HAMBLETON DISTRICT COUNCIL

Report To: Licensing Committee
21 July 2015

From: Executive Director

Subject: **HEALTH & SAFETY INTERVENTION PLAN 2015-2016**

All Wards

1.0 PURPOSE AND BACKGROUND:

- 1.1 The purpose of this report is to present for approval the Health & Safety Intervention Plan for 2015-2016 in order to meet a requirement of the National Local Authority Enforcement Code published by the Health & Safety Executive.
- 1.2 The Code provides direction to Local Authorities on meeting the requirements and reporting on compliance. It is given legal effect as HSE guidance to LAs under section 18(4)(b) of the Health & Safety at Work etc. Act 1974.

2.0 INFORMATION AND ANALYSIS

- 2.1 In May 2015 the Health & Safety Executive published its circular LAC 67/2 (Rev 4.1). This provides guidance under section 18 and the tools for priority planning and targeting interventions to enable them to meet the requirements of the National Local Authority Enforcement Code.
- 2.2 The Code requires Local Authorities to consider a range of regulatory techniques (interventions) to influence the management of risk by a business.
- 2.3 Annex G of the Code sets out the list of activities/sectors for proactive inspection by Local Authorities. Only these activities should be subject to proactive inspection.
- 2.4 The priorities detailed in the proposed intervention plan have been devised following discussion amongst enforcement staff at other North Yorkshire Local Authorities in order to develop a co-ordinated approach. Further local priorities have been identified in the light of local knowledge.
- 2.5 Two significant interventions being implemented this year is the Environmental Health Service's Business Friendly Scheme and Healthy Business Scheme. The aim of the first scheme is to expand our services based on research into the needs of local businesses in order to help businesses comply with regulatory requirements. The second scheme is aimed at encouraging improvements in the health and welfare of employees, and through them the businesses in which they work, by working with Public Health colleagues and others tackling major causes of ill health caused by alcohol, tobacco, poor diet and physical inactivity.

3.0 LEGAL IMPLICATIONS:

- 3.1 The Local Authority has a duty to enforce the provisions of the Health and Safety at Work etc. Act 1974 and its associated legislation. This plan sets out how this Council will comply with its duty

4.0 FINANCIAL IMPLICATIONS:

4.1 Implementation of the Health & Safety Intervention Plan will be within existing budgetary provisions.

5.0 RISK ASSESSMENT:

5.1 There are no significant risks associated with this Plan.

6.0 EQUALITY/DIVERSITY ISSUES

6.1 The Health and Safety Intervention Plan contributes to overall service objectives to protect and improve people's living and working environment, air, food and water and our physical surrounds and contribute to the reduction in health inequalities.

7.0 RECOMMENDATIONS:

7.1 That the Health and Safety Intervention Plan 2015-2016 be approved.

MICK JEWITT

Background papers: Health & Safety at Work etc. Act 1974
National LA Enforcement Code. HSE. May 2013
Regulators' Code. BIS. July 2013
Business Friendly Scheme. Environmental Health Service. 2013
Healthy Business Scheme. Environmental Health Service . 2013

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HAMBLETON DISTRICT COUNCIL
ENVIRONMENTAL HEALTH SERVICE

HEALTH & SAFETY INTERVENTION PLAN

2015/2016

Date of Issue

Version Control

<i>Version No.</i>	<i>Amended by</i>	<i>Date</i>
1.0	Matthew Saxon	19/6/15

What are your priorities? Decide your intervention priorities ¹	Why intervene? Evaluate your evidence ² .	Where to intervene? Consider the sectors and activities to be targeted ³ .	How to intervene? Consider the range of interventions ⁴ available.	When to intervene? Time your interventions ⁵ .	Who should intervene? Determine resources ⁶ .
Retail/wholesalers and distribution premises					
Fatalities/injuries resulting from being struck by vehicles	To achieve better management of workplace transport and work at height	Retail/wholesalers and distribution premises	1. Letters sent to all industrial retail/wholesale premises with questionnaire to enable risk rating and to offer advice and support 2. Risk rating undertaken using returned questionnaire and follow up calls to non-responders 3. Proactive inspection to those deemed the highest risk to ensure adequate control of work at height and work place transport	Stage 1 mid July to mid Aug Stage 2 middle to end of Aug Stage 3 Sep to Mar 2015	MS to lead
Fatalities/injuries from falls from height					
HSE national priorities - issues to be raised if appropriate during general visits					
1. Raise awareness of Construction (Design and Management) Regulations (CDM) 2015					
2. Falls from height – work on/adjacent to fragile roofs/materials					
3. Respirable silica dust					
4. Duty to manage asbestos					
Raise awareness of Construction (Design and Management) Regulations (CDM) 2015 at	To contribute to compliance with new CDM Regs by	At commercial premises where owners/occupiers	1. Officers to be familiar with the HSE short guide for clients on CDM so that they can advise owners/occupiers	Reactive – at team meetings in August	All officers likely to visit relevant commercial

commercial premises where owners/occupiers appear likely to be clients for construction work	raising awareness of legal duties amongst clients	appear likely to be clients for construction work	appropriate and refer them to appropriate guidance	premises to be briefed by MS during team meetings
Falls from height – work on/adjacent to fragile roofs/materials – when identified during visits Officers to discuss the associated risks, to ensure that prospective clients for repair work are aware of their duties under the CDM 2015 AND maintenance work at height is done using a safe system with prior assessment of risks	Nationally falls through fragile roofs occur frequently and often lead to fatalities or serious injuries. This can include simple jobs like employees cleaning gutters out for their employer	During proactive inspections looking at work at height at retail/wholesalers and distribution premises AND when identified during the course of other visits	1. To raise awareness of the issue during proactive inspections - Officers to be familiar with the Fragile roofs – Safe working practices guidance 2. Reactive MEC dealt with during visits or referred to HSE	All officers likely to visit relevant commercial premises to be briefed by MS during team meetings – details of actions to be recorded under new Uniform ref
Respirable silica dust – during visits Officers may come across minor construction work that is generating significant quantities of silica dust that give rise to MEC	Dust containing harmful respirable silica can be generated during common operations such as block cutting, chasing brickwork and cutting concrete floors	When identified during the course of other visits	Poor standards addressed with dutyholders using HSE guidance and referred to HSE if appropriate	All officers likely to visit relevant commercial premises to be briefed by MS during team meetings – details of actions to be recorded under new Uniform ref
Duty to manage asbestos		In premises likely to	Raise awareness of duty to manage with	Reactive– Briefing done in August

			contain asbestos (i.e. built before 2000)	dutyholders and relevant guidance AND MEC dealt with when identified regarding failure to manage the risks (e.g. failure to maintain in a safe condition or minor construction work that breaches fabric of building without proper surveys, controls or planning)	August	to visit relevant commercial premises to be briefed by MS during team meetings – details of actions to be recorded under new Uniform ref
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Infection control at animal visitor attractions

Infection control at animal visitor attractions	History of poor infection control issues at animal visitor attractions including 2 cryptosporidiosis and 2 E-coli outbreaks linked to one premises alone within our district. Need to visit to ensure that they are aware of and implementing controls identified in the Industry Code	6 premises in HDC. Those with animal contact will be prioritised for a visit.	Inspection	Inspections undertaken at same time as animal welfare licensing visits	MS and CW
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	of Practice.				
Carbon monoxide poisoning / Gas safety					
<p>Poorly installed/maintained gas and solid fuel appliances</p>	<p>Neighbouring authority has done a project on this and found a large number of local issues within fixed and mobile food premises.</p>	<p>Commercial catering premises</p>	<p>1. Where we become aware of solid fuel being burnt e.g. solid fuel stoves then inspections will be undertaken to ensure risks from carbon monoxide exposure being controlled.</p> <p>2. Food Inspectors will be briefed on signs of poorly maintained gas appliances/installations, and checks on these will be undertaken routinely by adding a section to the Food Inspection Record Form. Appropriate action taken where necessary.</p> <p>3. 1 x Article for Food Newsletter to remind premises of their legal obligations.</p> <p>4. Gas safety information sent out with food premises registration documents.</p> <p>5. Link from Food pages on website to be put on to info on Gas Safety.</p> <p>6. Explore other avenues for raising awareness and checking compliance such as through the</p>	<p>1. Food inspectors briefed of risks in August then MEC – reactive</p> <p>2. Separate briefing session and changes to inspection form for September</p> <p>3. For next food newsletter</p> <p>4. From September</p> <p>5. When new website is up and running info to be added</p> <p>6. To be considered by the SAG chair</p>	<p>1. MS</p> <p>2. MS</p> <p>3. MB</p> <p>4. MB</p> <p>5. SB/MB</p> <p>6. PM</p>

				licensing regime for temporary events. Liaise with SAG.		
Business friendly scheme						
To develop mechanisms by which we can provide advice and support to local businesses	TBC	To explore ways of establishing 2 way communication with local business forums	Target two industrial estates where Business Forums do not exist in order to offer a range of services with a range of other agencies	Establish a Business friendly scheme		
				Awareness days at events or forums to target specific messages		
				Promoting compliant practice at business forums		
				Develop and market advice service in relation to health and safety		
Reactive – investigating incidents and concerns						
Discretionary investigations will be prioritised for reports relating to higher risk activities published by the	Injuries related to these activities indicate that risks	As detailed	Accident investigation	Reactive	Commercial Team EHOs	

HSE alongside the national code	may not be effectively managed and warrant further investigation				
Work at height – steel stockholders					
To determine if improvements can be made to control risks from work at height at steel stockholders	During the course of 4 accident investigations it has come to light that the work at height regulations are not being fully complied with at 3 premises visited. One accident specifically related to work at height.	Steel stockholders	<ol style="list-style-type: none"> 1. Undertake proactive inspections/revisits following accident investigations to determine range of activities and approaches to work at height at the 3 steel stockholders in our district 2. Liaise with LA contact for Steel Stockholding Lead Authority Partnership Alison Stephens at Wolverhampton CC 	<ol style="list-style-type: none"> 1. July to November 2. Ongoing to check information as needed 	MS/RAC
Skin piercing activities					
To improve the skin piercing service and where possible drive up standards.	Consultation with registered tattooists showed majority in favour of introduction of THRS.	Registered skin piercers	<ol style="list-style-type: none"> 1. Review skin piercing service inc adoption of amended byelaws; review of service documents inc registration documents and fee rules 2. Adopt Tattoo Hygiene Rating Scheme in partnership with Harrogate BC to: 		

	<p>Intelligence from registered tattooists suggests that people are presenting themselves to them (having been worked on by unregistered tattooists) in order to have their poor quality tattoos redone. Suggesting that unregistered and potentially unsafe practices are ongoing.</p>		<p>i. Inform the public about the hygiene standards in the premises at the time of the most recent inspection to help them make informed choices and avoid non-registered premises</p> <p>ii. Drive up standards and adoption of Best Practise amongst tattooists</p> <p>iii. Reduce the risk of incidents of infection and of transmission of infectious disease from tattooing procedures.</p> <p>Revised byelaws being adopted</p>		
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Signed off by Senior Manager: