

Committee Administrator: Democratic Services Officer (01609 767015)

Friday, 27 August 2021

Dear Councillor

**Notice of Meeting**

Meeting           **Cabinet**  
Date               **Tuesday, 7 September 2021**  
Time               **9.30 am**  
Venue              **Council Chamber, Civic Centre, Stone Cross, Rotary Way,  
Northallerton, DL6 2UU**

Yours sincerely

*J. Ives.*

Dr Justin Ives  
Chief Executive

**To:**               Councillors                               Councillors  
                      M S Robson (Chairman)               P R Thompson  
                      P R Wilkinson (Vice-Chairman)      S Watson  
                      Mrs I Sanderson                       D A Webster  
                      M G Taylor

Other Members of the Council for information

Press and public are welcome to attend meetings of Cabinet. Due to current social distancing restrictions, measures have been implemented which limit the number of attendees able to be physically present in the meeting at any one time. Temporary arrangements are in place for members of the press and public to register their attendance no later than 24 hours in advance of the meeting taking place. Spaces are allocated on a first come first served basis. If you arrive at the Civic Centre to attend the meeting and have not registered in advance a space cannot be guaranteed if there are no vacant seats available. Members of the press and public are also able to observe the meeting virtually via Teams. Please click on the link on the website or dial 020 3855 5195 followed by the Conference ID: 163 318 332# For further information please contact Democratic Services on telephone 01609 767015 or email [committeeservices@hambleton.gov.uk](mailto:committeeservices@hambleton.gov.uk)

## Agenda

### Page No

1. Minutes

To confirm the decisions of the meeting held on 10 August 2021 (CA.16 - CA.18), previously circulated.

2. Apologies for Absence

**Resources Management**

3. 2021/22 Q1 Capital Monitoring and Treasury Management Report

1 - 18

This report provides the Quarter 1 update at 30 June 2021 on the progress of the capital programme 2021/22 and the treasury management position. A full schedule of the capital programme 2021/22 is attached at Annex A of the report, together with the relevant update on progress of each scheme.

In accepting the recommendations, Cabinet will approve and recommend to Council the net increase of £1,338,680 in the capital programme to £34,496,938 and all expenditure movements as detailed in Annex A of the report; bringing forward £125,000 for Thirsk & Sowerby leisure centre programme detailed in paragraph 2.3 (ii) of the report; allocate £500,000 to the crematorium project as detailed in paragraph 2.3 (iii) of the report; allocate £64,250 to match additional disabled facilities grant funding; and approve the lighting schemes in paragraph 2.3 (v) of the report and the funding of £26,400.

**Relevant Ward(s): All Wards**

4. 2021/22 Q1 Revenue Monitoring Report

19 - 26

This report provides an update on the revenue budget position of the Council and the reserve funds at the end of June 2021.

In accepting the recommendations, Cabinet will approve and recommend to Council that the budget remains at £10,351,080 as detailed in paragraph 3.2 of the report for 2021/22.

**Relevant Ward(s): All Wards**

5. Community Infrastructure Levy Expenditure Priorities 2021-23

27 - 30

This report seeks consideration of the priorities for the Community Infrastructure Levy expenditure during 2021-23.

In accepting the recommendations, Cabinet will approve the in-principle allocation of CIL funds to commit to funding for additional schemes as identified in paragraph 2.1 of the report; and the funding be released equally to the priority schemes and percentage sums as detailed within paragraph 2.1 of the report.

**Relevant Ward(s): All Wards**

6. Northallerton Business Improvement District 31 - 60

Northallerton Business Improvement District (the BID) is approaching the end of its first five year term which comes to an end on 31 March 2022. Accordingly, the BID has notified the Secretary of State of its intention to hold a ballot to secure a further five year term. This report seeks approval of the BID proposal and authority for the Chief Executive to vote Yes in the forthcoming ballot.

In accepting the recommendations, Cabinet will approve the BID proposal; and authorise the Chief Executive to vote “Yes” in the BID ballot.

**Relevant Ward(s): Northallerton North and Brompton Ward;  
Northallerton South Ward**

7. Community Grants 61 - 66

This report sets out the current position regarding the Council’s Community Grants programme and seeks approval of the future financing for this from April 2022 to March 2023.

In accepting the recommendations, Cabinet will approve and recommend to Council the continuation for a further year of the revenue funding to the existing Partnership Fund recipients (Galtres Centre, Citizens Advice North and Mid Yorkshire and North Yorkshire Sport); an allocation of £48,700 within the financial strategy to fund the Hambleton Helps grants for a further year; that the Making a Difference fund is launched and implemented as stated in paragraph 1.6 of the report; and that a one-off Community Fund is established as identified within paragraph 2.1 of the report.

**Relevant Ward(s): All Wards**

8. Asset Transfers – Northallerton 67 - 70

This report seeks approval to asset transfer land at Knotto Bottom Way and land on Bankhead Road including the recreational area as requested by Northallerton Town Council.

In accepting the recommendation, Cabinet will approve and recommend to Council the intention to dispose of the assets is advertised as described in 5.3 of the report, and subject to satisfactorily resolving any issues arising from the advertisement, that the responsibility for transferring the assets identified within the report to Northallerton Town Council is delegated to the Director of Leisure & Communities.

**Relevant Ward(s): All Wards**

9. Annual Report on the Audit, Governance and Standards Committee's Activities for 2020/21 71 - 76

The purpose of this report is to present a report which analyses the work undertaken by the Audit, Governance and Standards Committee up to 31 March 2021. An analysis of the work undertaken is attached at Annex A.

In accepting the recommendation, Cabinet will endorse the report of the Audit, Governance and Standards Committee.

**Relevant Ward(s): All Wards**

**Policy and Strategy**

10. Hambleton Local Plan Main Modifications Consultation 77 - 192

This report seeks approval of the Hambleton Local Plan: Main Modifications, attached at Annex 1 of the report for formal publication and consultation, and associated publication of proposed Additional Modifications and schedule of modifications to the Local Plan Policies Map for the information of respondents.

In accepting the recommendations, Cabinet will approve and recommend to Council that the Hambleton Local Plan: Main Modifications as attached at Annex 1 of the report and the updated Sustainability Appraisal are published for the purpose of representations to be made commencing on or around the 27<sup>th</sup> September 2021; the Hambleton Local Plan: Additional Modifications and schedule of proposed amendments to the Policies Map be published alongside the Main Modifications for information and clarity; and that all responses received are reviewed by Officers and forwarded to the Planning Inspectorate on behalf of the Secretary of State for consideration.

**Relevant Ward(s): All Wards**

## **Policy Implementation**

11. Brafferton and Helperby Neighbourhood Plan Designation Area 193 - 200

The Localism Act 2011 provided a new statutory regime for Neighbourhood Planning. Regulations came into force on 6 April 2012 making legal provisions in relation to that regime and a first step in the process is the designation of a Neighbourhood Area. This report seeks consideration of the designation of a Neighbourhood Area for Brafferton and Helperby.

In accepting the recommendation, Cabinet will agree the designation of a Neighbourhood Area for Brafferton and Helperby and publish the necessary information.

### **Relevant Ward(s): Raskelf and White Horse Ward**

12. Ingleby Arncliffe Neighbourhood Plan referendum 201 - 228

This report seeks approval for the Ingleby Arncliffe Neighbourhood Plan to proceed to referendum stage to determine if the Neighbourhood Plan should be used for the purposes of planning decisions in the neighbourhood area.

In accepting the recommendations, Cabinet will approve and recommend to Council that the Ingleby Arncliffe Neighbourhood Plan meets the 'basic conditions' and all other legal requirements as summarised in the Independent Examiner's Report, subject to the modifications proposed; the required modifications be agreed to the Ingleby Arncliffe Neighbourhood Plan and that Ingleby Arncliffe Neighbourhood Plan Referendum Version proceed to referendum; and the referendum area be that as defined as the Designated Area to which the Neighbourhood Plan relates, i.e. the Ingleby Arncliffe Parish Boundary.

### **Relevant Ward(s): Osmotherley and Swainby Ward**

13. The Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 229 - 238

This report introduces the requirements of the Mobile Homes (Requirement for Manager of Site to be Fit and Proper Person) (England) Regulations 2020 (the Regulations) and determine the Authority's approach to the enforcement of these Regulations.

In accepting the recommendations, Cabinet will approve and recommend to Council that the Environmental Health service enforces the requirements of the Regulations to ensure that the Council fulfils its statutory duty; the implementation of the draft Fit and Proper Person Fees Policy 2021; and that the Environment and Leisure Enforcement Policy be updated, and approval delegated to the Director of Environment.

**Relevant Ward(s): All Wards**