

Hambleton District Council

Report To: Audit, Governance and Standards Committee

Date: 23 March 2021

From: Director of Finance and Commercial (s151 Officer)

Subject: **Audit, Governance and Standards Committee - Report Programme 2021/22**

Portfolio Holder: Governance
Councillor Mrs I Sanderson

Wards Affected: All Wards

1.0 Purpose and Background

- 1.1 The purpose of this report is to identify those reports which the Committee wishes to receive on a structured basis.
- 1.2 The Committee usually meets four times per year and with this in mind, and based upon the work of the Committee since its inception, Annex A is a suggested programme of reports that the Committee could consider. This would not, of course, prevent the Committee from considering ad-hoc reports on other matters within the terms of reference for the Committee.

2.0 Risk Management

- 2.1 There are no risks associated with approval of this report. The report will ensure that the Committee receives reports in a timely manner on those issues that are key to the Committee's terms of reference. Approval of a programme of reports is considered as best practice and will enable the work of the Committee to be spread out over the next financial year in a structured way.
- 2.2 The risk of not approving the report is that issues of relevance are not brought to the Committee's attention in a timely manner.

3.0 Recommendations

- 3.1 It is recommended that Members approve the Report Programme set out at Annex A of the report.

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Director of Finance and Commercial (s151 officer)

Background papers: None
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Report Programme for Audit, Governance and Standards Committee 2021/22

June - 1st Quarter

1. Annual Internal Audit and Counter Fraud Report 2020/21
2. Annual Report to Cabinet on the Committee's Activities for 2020/21
3. Statutory Auditor – Quarterly Update
4. Politically Restricted Posts
5. Annual Review of the Audit Vision and Charter

September - 2nd Quarter

1. RIPA Update
2. Annual Review of Audit and Governance Committee's Terms of Reference
3. Annual Review of Risk Management
4. Internal Audit and Counter Fraud Q1 Report 2021/22
5. Counter Fraud Framework Update
6. Statutory Auditor – Quarterly Update
7. Annual Governance Statement for 2020/21
8. Statutory Audit Report on 2020/21 Audit and the Council's Financial report – Statement of Accounts 2020/21

January - 3rd Quarter

1. Internal Audit and Counter Fraud Q2 Report 2021/22
2. Statutory Auditor – Quarterly Update
3. Statutory Auditor – Annual Audit and Inspection Letter 2020/21

March - 4th Quarter

1. RIPA Update and Policy Review
2. 2022/23 Internal Audit, Counter Fraud and Information Governance Plan
3. Statutory Auditor – Audit Plan 2022/23
4. Internal Audit and Counter Fraud Q3 Report 2021/22
5. Review of Annual Treasury Management Strategy 2022/23
6. Review of the Capital Strategy 2022/23
7. Annual Report on Code of Conduct Complaints
8. Report Programme for 2022/23