

Members' Allowances Scheme – 2021/22

Members are entitled to receive allowances and expenses when undertaking their duties as Councillors.

The Scheme comprises:-

- a basic allowance per Member;
- additional allowances based on the special responsibilities that some Members have;
- travel and subsistence allowances.

The Scheme is as follows:-

	Quantum	Payment £
Basic	N/A	6,958
Leader*	5.00	34,790
Deputy Leader*	2.50	17,395
Chairman of Council	0.75	5,219
Minority Group Leader (only applicable to a group of 5 or more Members)	0.25	1,740
Chairman of Planning Committee	1.5	10,437
Vice-Chairman of Planning Committee	1	6,958
Planning Committee Member	0.25	1,740
Chairman of Audit, Governance and Standards Committee	0.25	1,740
Chairman of Scrutiny Committee	0.25	1,740
Chairman of Licensing Committee	0.25	1,740
Cabinet Member	1.50	10,437
Dependant Carer's Allowance	-	National minimum wage (currently £9.00) with a maximum of 10 hours per week
Independent Persons	-	256

*Subject to a review each year (or as required) by the Independent Remuneration Panel.

All Members will receive the Basic Allowance. Those with special responsibilities will receive the Allowances indicated in addition to the Basic Allowance. The Special Responsibility Allowance will be the Basic Allowance multiplied by the Quantum indicated for that Special Responsibility Allowance.

No Member can receive more than one Special Responsibility Allowance.

Subsistence Rates

	£
Breakfast	8.55
Lunch	11.75
Tea (absence after 6.30pm)	5.34
Dinner (absence after 8.30pm)	14.96

Notes: Tea or Dinner may be claimed but not both
The Allowance is irrespective of the actual cost of the meal.

Accommodation Rates

	£
Other	Up to £85
Major Cities	Up to £113
London	Up to £150
Conferences (National Conferences attended by Members and Chief Officers)	Actual Costs

Note: Where not included in the accommodation charge, the cost of all meals will be reimbursed up to £20 per meal upon production of receipts. In the absence of receipts, Subsistence Rates will apply.

Travel Rates

Travel by Member's own private motor vehicle

Car mileage rate per mile:

Not exceeding 999cc	45p
1000cc – 1199cc	45p
1200cc and above	45p

Motorcycle rate per mile	24.0p
Bicycle rate per mile	20.0p

Carriage of Passengers to whom a Travelling Allowance would otherwise be Payable

In respect of each passenger not exceeding four, an additional 3.0p a mile for the first passenger and 2.0p a mile for the second and subsequent passengers.