

Hambleton District Council

Report To: Audit, Governance and Standards Committee

Date: 22 March 2022

From: Director of Finance and Commercial (s151 Officer)

Subject: **Audit, Governance and Standards Committee - Report Programme 2022/23**

Portfolio Holder: Governance
Councillor Mrs I Sanderson

Wards Affected: All Wards

1.0 Purpose and Background

- 1.1 The purpose of this report is to identify those reports which the Committee wishes to receive on a structured basis.
- 1.2 The Committee usually meets four times per year and with this in mind, and based upon the work of the Committee since its inception, Annex A is a suggested programme of reports that the Committee could consider. This would not, of course, prevent the Committee from considering ad-hoc reports on other matters within the terms of reference for the Committee.

2.0 Risk Management

- 2.1 There are no risks associated with approval of this report. The report will ensure that the Committee receives reports in a timely manner on those issues that are key to the Committee's terms of reference. Approval of a programme of reports is considered as best practice and will enable the work of the Committee to be spread out over the next financial year in a structured way.
- 2.2 The risk of not approving the report is that issues of relevance are not brought to the Committee's attention in a timely manner.

3.0 Recommendations

- 3.1 It is recommended that Members approve the Report Programme set out at Annex A of the report.

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Interim Director of Finance (s151 officer)

Background papers: None
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**Report Programme for
Audit, Governance and Standards Committee 2022/23**

July - 1st Quarter

1. Annual Internal Audit Report 2021/22
2. Annual Governance Statement for 2021/22
3. Annual Report to Cabinet on the Committee's Activities for 2021/22
4. Annual Internal Audit and Counter fraud and Anti-Corruption Report 2021/22
5. Statutory Auditor – Quarterly Update
6. Politically Restricted Posts
7. Statutory Audit Report on 2021/22 Audit and the Council's Financial report – Statement of Accounts 2021/22

October - 2nd Quarter

1. RIPA Update
2. Annual Review of Audit and Governance Committee's Terms of Reference
3. Annual Review - Code of Conduct
4. Annual Review of Risk Management
5. Annual Review of the Audit Vision and Charter
6. Statutory Auditor – Annual Audit and Inspection Letter 2021/22
7. Internal Audit Q1 Report 2022/23
8. Statutory Auditor – Quarterly Update
9. Counter Fraud Framework Update

January - 3rd Quarter

1. Internal Audit Q2 Report 2022/23
2. Statutory Auditor – Quarterly Update

March - 4th Quarter

1. RIPA Update and Policy Review
2. Statutory Auditor – Audit Plan 2022/23
3. Internal Audit Q3 Report 2022/23
4. 2022/23 Internal Audit Plan
5. Annual Report on Code of Conduct Complaints
6. Statutory Auditor – Housing Benefit Certification Work